

## The Hong Kong Chartered Governance Institute

### Corporate Governance Paper Competition and Presentation Awards 2024

#### Information Sheet

#### About HKCGI

The Hong Kong Chartered Governance Institute (HKCGI), formerly known as The Hong Kong Institute of Chartered Secretaries (HKICS), is the only qualifying institution in Hong Kong and Mainland China for the internationally recognised Chartered Secretary and Chartered Governance Professional qualifications.

With 75 years of history and as the Hong Kong/China Division of The Chartered Governance Institute (CGI), the Institute's reach and professional recognition extends to all of CGI's nine divisions, with about 40,000 members and students worldwide. HKCGI is one of the fastest growing divisions of CGI, with a current membership of over 7,200, 300 graduates and 2,300 students with significant representations within listed companies and other cross-industry governance functions.

Believing that better governance leads to a better future, HKCGI's mission is to promote good governance in an increasingly complex world and to advance leadership in the effective governance and efficient administration of commerce, industry and public affairs. As recognised thought leaders in our field, the Institute educates and advocates for the highest standards in governance and promotes an expansive approach that considers all stakeholders' interests.

#### **Better Governance. Better Future.**

For more information, please visit [www.hkcg.org.hk](http://www.hkcg.org.hk).

#### Corporate Governance Paper Competition and Presentation Awards

The annual Corporate Governance Paper Competition and Presentation Awards organised by the Institute aims at promoting the importance of good governance among local undergraduates and providing them with an opportunity to research, write and present their findings and opinions on the selected theme.

This year's theme is 'Overcoming Governance Obstacles in NGO Administration'.

Current undergraduates of all disciplines in Hong Kong are eligible to enrol for this Competition in a team of two to four members. Each enrolled team is required to submit a paper on the theme of not more than 5,000 words in English. The six finalist teams will present their papers on Saturday 7 September 2024 to compete for the Best Presentation Award and Audience's Favourite Team Award.

### **About the theme – Overcoming Governance Obstacles in NGO Administration**

This year's focus emphasises a crucial sector in our effort to promote good governance practices: non-governmental organisations (NGOs). Organisations that manage social impact, such as NGOs, are essential to different communities. However, recent events highlight how important it is for NGOs to have strong governance structures. To discuss effective governance, participants are encouraged to submit case studies that shed light on NGOs' difficulties. It is recommended that participants explore the intricacies of overseeing a variety of stakeholders, maintaining openness, and resolving issues that may emerge in these crucial organisations.

#### **A large number of stakeholders**

Examine the dynamics of overseeing a diverse group of stakeholders, such as the general public, volunteers, beneficiaries, and contributors. Examine how different stakeholder expectations and interests can be balanced by effective governance.

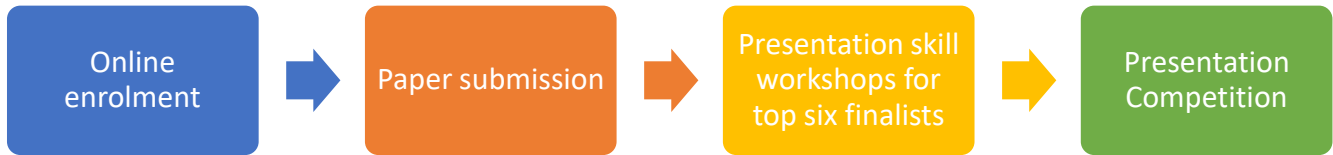
#### **Accountability and Transparency**

Consider how crucial it is for NGO operations to be transparent, particularly regarding financial reporting and administration. Talk about the accountability systems that can foster stakeholder trust.

#### **Case Studies in the Governance of Nonprofit Organisations**

Examine actual case studies that illustrate the governance difficulties that non-governmental organisations confront, such as current events. Make suggestions and offer fixes based on the knowledge gained from these situations.

## Competition Process



## Schedule and important dates

Enrolment deadline	:	Friday 3 May 2024 Online registration: please click <a href="#">HERE</a>
Paper submission deadline	:	Sunday 9 June 2024 (submit the paper, executive summary and photos by email to <a href="mailto:student@hkcgi.org.hk">student@hkcgi.org.hk</a> )
Top six finalist announcement	:	Mid-End of July 2024
Presentation skill workshops	:	Saturday morning in August 2024 (date to be confirmed)
Presentation slides submission deadline (for the six finalist teams)	:	Wednesday 28 August 2024 (submit the PPT by email to <a href="mailto:student@hkcgi.org.hk">student@hkcgi.org.hk</a> )
Presentation Competition (for the six finalist teams)	:	Saturday 7 September 2024

## Rules and regulations

### Eligibility

Local undergraduates in Hong Kong in a team of two to four members.

### Paper guideline and requirements

- Teams are required to:
  - read and follow the HKCGI writing style guide; and
  - state a bibliography at the bottom of the relevant page(s) and at the end of the paper, if made.
- Teams are NOT allowed to put any group member or university/institution name(s) etc. for identification purpose in all pages except the cover page of the paper.
- Topic and word count of the paper should be included in the cover page.
- Footnote or bibliography will not be counted in the word count of paper.
- Each team is required to submit the below on or before the deadline (Sunday 9 June 2024):
  - the paper: no more than 5,000 words in English;
  - executive summary: no more than 100 words in English; and
  - photo(s) of each team member.
- The paper, executive summary and photos should be saved in separate files with the following format:
  - the paper: CG Paper 2024\_[team leader's name];
  - executive summary: Executive summary\_[team leader's name]; and
  - photo: photo\_[full name] (e.g. photo\_Chan Tai Man)

7. Team will be disqualified if:

- a. they provide with HKCGI any incorrect or false information; and/or
- b. their submitted paper has infringement of any copyright of any third party\*

**\* Plagiarism is a serious academic offence and all papers suspected of the same shall be disqualified at the absolute discretion of the reviewers or judges.**

### Photographs, video, sound records

This Competition shall be photographed, filmed and/or sound recorded, and all images and sounds (include any identifiable images and sounds of participants) will be used by HKCGI.

### Publication

The Best Paper shall be published in the HKCGI monthly journal, [CGj](#), together with the first and second runners-up papers publish in the Booklet of the Competition, and other HKCGI publications and social media platforms.

### Reviewers and judges

1. A team of 10 to 15 academics from universities to review the papers.
2. A three-member panel judges who are governance professionals to review the six-finalist’s paper and determine the Best Paper Award, first and second runners-up of the Paper Competition.
3. Another three-member panel judges from the profession to determine the Best Presentation Award on the presentation day.
4. The audience on the presentation day to vote and determine the Audience’s Favourite Team.

### Prizes and Awards

Decisions of the judging panels and the votes of the audience are final.

All teams will receive a certificate of participation. The prizes and awards of the Competition cannot be exchanged.

### Paper Competition

Best Paper Award	HK\$11,000 + paper published in the HKCGI monthly journal, <a href="#">CGj</a> , as well as the Booklet of the Competition
First Runner-up	HK\$7,000 + paper published in the Booklet of the Competition
Second Runner-up	HK\$5,000 + paper published in the Booklet of the Competition
Three Merit Prizes	HK\$1,000 each

### Paper Presentation

Best Presentation Award	HK\$6,000
First Runner-up	HK\$3,000
Second Runner-up	HK\$2,000
Three Merit Prizes	HK\$1,000 each

**Audience’s Favourite Team** HK\$2,000

### **Enquiries**

Please contact the Qualifications and Assessments Section: 2830 6039 or email: [student@hkcgi.org.hk](mailto:student@hkcgi.org.hk).

### **About HKCGI Foundation Limited**

The Hong Kong Chartered Governance Institute Foundation Limited (the Foundation) was established by The Hong Kong Chartered Governance Institute (HKCGI) in January 2012 as a company limited by guarantee.

The primary aims of the Foundation are to:

- support education and research in company secretarial, legal, accounting, and business studies generally, and particularly in the area of corporate governance, and to publish the research results for the benefit of the general public
- organise or sponsor non-profit-making training courses and educational programmes that contribute to public knowledge of corporate governance
- provide awards and/or scholarships and subsidies to people in need to pursue studies in company secretarial and corporate governance and related subjects, and
- produce articles and publications that promote and educate the general public about good secretaryship and corporate governance.