



THE MARITIME AND AVIATION
TRAINING FUND
海運及空運人才培訓基金

Maritime and Aviation Training Fund Maritime and Aviation Internship Scheme (Aviation) List of Aviation-related Internship Places (as at 2025.4.1)



(The information listed below is for reference only. The final decision rests with the companies.)

Company name and company website	No. of intern places	Main Aviation-related job duties	Internship period (minimum 4 weeks, i.e. 28 days) e.g. Jun to Aug 2025	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study / skill / language	Application deadline	How to apply (Use the MATF Application Form for Interns)
Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in analyzing on-time performance trends and failure cases • Assist in regularly reviewing the Apron Control Centre's (ACC) operation procedures of the Airfield Operation's duty team • Provide support to manage the flight information database • Review and document operational procedures for the Airfield Operation's duty team • Support the implementation of remote marshalling 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Analytics/ Information System Management or other related disciplines • Strong analytical and problem-solving abilities • Good communication skills, able to work independently and as part of a team • Keen in aviation industry • Proficient in MS Office, especially in VBA, tableau or PowerBI is an advantage • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist in rationalizing the workflows of Airfield Operation's duty team • Assist in conducting an in-depth study of runway inspection, airfield line-marking repainting schedule and standards • Assist in analyzing the on-time performance (OTP) of HKIA and suggesting ways of improvement • Assist in examining taxi-time when the Three Runway System (3RS) is fully operational, as well as the pattern and impacts on base airlines • Study and explore the adaptation of automation in Airfield Operations 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Data Science • Possession of Excel VBA skills is an advantage • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Support the operations of the existing Airfield Resources Pooling Scheme, including the preparation of relevant promotion materials • Assist in the planning for the expansion of ground service equipment pooling scheme to cover Terminal 2 Concourse (T2C) apron and other equipments • Facilitate the implementation of the revamp of the ramp equipment pooling scheme • Brainstorm ideas for the future roadmap on resources pooling at HKIA 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Good communication and interpersonal skills, and enjoy working outdoors • Proficient in MS Office, especially good at figures and graphic design • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist in the planning for Ramp Handling Licenses renewal exercise • Review on the enhancement of the performance management regime for Ramp Handling Licensees • Assist in evaluating the Radio Frequency Identification (RFID) or similar technological applications for Airside Vehicle Licensing • Assist in reviewing the training and certification regime for airfield operators 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Good communication and interpersonal skills, and enjoy working outdoors • Proficient in MS Office, especially good at figures • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> Facilitate the implementation of Autonomous Electric Shuttle Bus system enhancements, including safety, efficiency, and durability by participating in the preparation and testing phases of User Acceptance Tests (UAT) Act as the role of Autonomous Electric Shuttle Bus tester, by conducting regular bus rides to analyze various system parameters and their correlations with passenger comfortability Participate in brainstorming and team meetings to bring in new insights for refining existing project processes and deploying new projects Work closely with the autonomous solution development team to support project development whenever applicable 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Computer Science or other related disciplines Possession of the knowledge and experience in the Python programming language is an advantage Good interpersonal skills Proficient in MS Office Good command in both written and spoken English & Chinese, including Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct audits for the labour importation scheme and shuttle service for imported workers • Design and conduct surveys to understand the commuting practice of imported workers • Carry out data analysis on the survey results and provide insights • Assist with the preparation work and provide on-site support for the monthly Employer Right Briefing • Perform any ad-hoc tasks when required 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Social Science/ Public Administration/ Policy Studies/ Statistics/ Business Administration or other related disciplines • Good communication and interpersonal skills, and able to work independently • Proficient in MS Office and programme software • Good command in both written and spoken English & Chinese, including Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Carry out literature review on airport planning studies, such as airport capacity analysis and airport design principles • Collect data related to airport standards • Conduct surveys and recommended practices for airport management and operations • Perform any ad-hoc tasks when required 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Statistics/ Data Science/ Data Analytics/ Decision Analytics/ Business Statistics or other related disciplines • Experience in programme software, such as PowerBI, python and R is an advantage • Strong sense of responsibility • Good communication and interpersonal skills • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in reviewing the Automated People Mover (APM) related signage/ display contents to obtain findings/ recommendations for experience enhancement • Assist in the operational planning of APM service and real-time operational issues • Participate in the implementation of projects related to APM 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Imaging Design/ Digital/ Visual Art or other related disciplines • Good interpersonal and communication skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in organizing information to compile a manual for new baggage handling system • Assist in setting up the new Baggage Management Office (BMO) and preparing for operations by sourcing supplies and materials • Assist with data analysis, taking meeting minutes, report writing, and participating in team meetings and workshops 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Strong writing, analytical and problem-solving skills • Good collaboration and interpersonal skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in the preparation of procedure manuals and training materials related to the commissioning of Automated Car Parks • Assist in preparing presentation materials and logistics arrangements for meetings, site visits, and drills • Conduct market research and provide insights for marketing and promotional initiatives • Support the review of material submissions from car park contractors 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Strong interpersonal skills • Proactive and self-motivated • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Support the analysis of intermodal statistics and market trends of Greater Bay Area's (GBA) travel performance • Streamline statistical and analytical processes on intermodal traffic figures and performance indicators to deliver insights on operations • Participate in the operational preparatory works of the waterbody management project, pontoon overhaul works, and intermodal service enhancement projects • Review the current public information on intermodal service, including webpage, MyHKG, social media etc., and provide suggestions on the content updates 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Administration/ Engineering/ Transportation or other related disciplines • Knowledge in programming software such as Visual Basic is an advantage • Good interpersonal, analytical and problem-solving skills • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in reviewing contractor's submissions related to departmental operation and maintenance plan • Involve in the user requirement collection exercise for formulating operation and maintenance plan, and providing feedback to corresponding parties • Conduct research to benchmark and develop new promotion strategies for facilities 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Good analytical and communication skills • Possess a valid HK driving license is an advantage • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct field survey to verify the tree information at HKIA • Assist in researching on protecting the trees from bird activities • Support daily operations for landscape maintenance and enhancement • Perform on-site inspections and audits of landscape works, including landscape enhancements, tree works, planting, etc. 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Environmental Science/ Biology/ Horticulture/ Geography/ Landscape or other related disciplines • Outdoor work is required • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in the marketing research for equipment/ furniture purchase • Conduct on-site inspections and checking of contractor's submissions, including the attendance, monthly roster, inspection reports • Check and inspect terminal facilities, such as the lighting, air conditioning and airport's toilet • Provide support to create and update the virtual tour of terminals and lounges 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Facilities & Logistics Management/ Housing Management/ Property Management or other related disciplines • Good analytical skills • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in organizing customer service excellence programmes, including customer service seminars for the airport community and airport-wide service excellence appreciation scheme • Assist in conducting customer insights research projects, benchmarking studies and thematic surveys • Identify opportunities for operation improvement in Customer Service Centres and survey operations 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Proactive learner with strong initiative and learning agility • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> Assist with desktop market research, data analysis and management presentations for terminal facility development projects Conduct ad-hoc spot checks and regular service audits on the licensed operations to ensure contract compliance 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Property Management/ Business Administration/ Aviation Management or other related disciplines Strong team player, service-oriented, self-motivated, and able to work independently Good analytical, communication and interpersonal skills with good business sense Proficient in MS Office Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist in the Flight Token extension projects, including Smartphone Enrolment and Bag Drop • Assist in the testing and operational trials of Digital Travel Document Wallet • Conduct data analytics of passenger behavior and system performance • Conduct research and analyses of market trends and technology development of the counterparts to improve HKIA's passenger experience • Assist in the preparation of presentation materials, on-site works and brainstorming sessions as required 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Administration/ Information Technology/ Digital Marketing or other related disciplines • Creative, open-minded and good communication skills • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Review terminal facilities and establish a systematic inventory management • Identify areas for improvement in service contractors and licensees to ensure quality delivery • Assist in preparing tender changeover for the facilities management of the Community Building • Liaise with internal and external parties to coordinate the event logistics and provide on-site support during the event period • Conduct analysis and the findings during event period to estimate the effectiveness of the passengers events • Assist in developing the publicity materials to promote the passenger events 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Proactive, innovative and service oriented • Good problem-solving and organization skills • Proficient in data collection and analysis, with the knowledge in the marketing research and event management • Good communication and project management skills • Knowledge in Photoshop and other relevant graphic tools is an advantage • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in the pre-commencement of Terminal 2 general cleaning and toilet cleaning services • Assist in the preparation of tender exercise for cleaning services at HKIA Community Building • Support the administration works of Terminal 1 general cleaning and toilet cleaning services such as performance audits, reporting and enhancement work coordination 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Administration/ Aviation/ Transportation/ Facility/ Property Management or other related disciplines • Good team players and good communication skills • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct passenger surveys for off-airport check-in and baggage delivery services • Assist in the preparation of passenger services such as the readiness of courier services and baggage storage services for Terminal 2 opening • Support the administration works of food court management and waste management such as performance audits, reporting and coordination of enhancement work 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Administration/ Marketing/ Aviation/ Transportation/ Statistics or other related disciplines • Good analytical and communication skills • Open-minded, independent, and a good team player • Proficient in MS Office • Good command in both written and spoken English & Chinese, including Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct data analysis on the check-in counter demand, summarize the finding and recommendation for the development of counter assignments in Terminal 2 (T2) • Draft detailed T2's passenger flow and conduct assessment on potential crowd control measures • Assist in T2's Operational Readiness and Airport Transfer (ORAT) programme • Assist in investigating customer feedback and suggesting responses 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Good analytical and numerical skills for data analysis, preferably with research background • Good communication and interpersonal skills • Good team player and service-oriented • Self-motivated and able to work independently • Proficient in MS Office, preferably with the proficiency in data visualization tools such as Tableau • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct data analysis on check-in counter demand, summarize the finding and recommendation for the development of self-service portal • Conduct benchmarking research on other airport's practice in managing airline/ Ground Handling Agent's (GHA) performance, particularly the KPIs and other operational monitoring indicators • Conduct performance audits on check-in counter operations • Assist in investigating customer feedback and suggesting responses 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Good analytical and numerical skills for data analysis, preferably with research background • Good communication and interpersonal skills • Good team player and service-oriented • Self-motivated and able to work independently • Proficient in MS Office, preferably with the proficiency in data visualization tools such as Tableau • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist in the development of user experience/ user interface designs and testing of the new projects for e-commerce platform, Wayfinding upgrade, and various systems • Assist in the maintenance of internal App and system, such as Airport Community App, My HKG App, etc. • Assist in the collection of travel market statistics, conducting research and analysis to identify emerging digital trends and opportunities • Analyze and provide insights in view of the app users' behavior from statistics and data in dashboard or user experience interview • Conduct and explore research for new technologies and solutions • Undertake other presentations or on-site works as required 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Computer Engineering/ Business Administration/ Marketing/ Advertising/ Digital Marketing/ Business/ E-Commerce or other related disciplines • Creative, open-minded and presentable • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assisting in planning and coordinating the design, development, and implementation of the Security Patrol Robot • Support the Feasibility Study for options to replace or enhance the Airport Emergency Centre (AEC) system, including defining requirements, providing liaison and logistic support on market research, etc. • Assist in the development of departmental publications and quizzes • Assist in planning and executing exercises and drills • Support business continuity response against typhoons, if necessary 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business/ Aviation/ Airport Operations Management/ Risk Management/ Business Continuity Planning or other related disciplines • Proactive and self-motivated • Good communication and organization skills • Proficient in MS Office • Good command in both written and spoken English & Chinese, including Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in creating engaging videos on safety topics, such as good safety practices and lessons learned from staff injury cases, to enhance safety awareness of the airport community and prevent accidents • Develop interactive safety games and quizzes for safety promotional events aimed at enhancing safety awareness and engaging participants • Support the team in organizing quarterly safety promotional events, including but not limited to the logistics, poster or banner design, booth setup, etc. • Perform any ad-hoc duties as assigned 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • Good analytical and interpersonal skills • Knowledge in video editing software • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in the launch of marketing campaigns for the HKIA Cargo Data Platform, including but not limited to video production, onboarding and promotion programs and events • Support the market intelligence and content update for the HKIA Cargo Intelligent Portal • Provide administrative support on new and special project initiatives • Render support in revamping the Tableau dashboard 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Marketing/ Communications/ Information Systems/ Business Administration or other related disciplines • Creative, innovative, independent team player with good analytical skills • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Compile reports and presentations, including studies into industry and market development of aviation franchisees • Conduct research on special projects and new initiatives related to aviation franchisees • Support in planning and executing safety promotions, events and meetings 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Aviation/ Transport/ Logistics/ Business Management/ Marketing or other related disciplines • Proficient in MS Office • Good command in both written and spoken English & Chinese • Keen in aviation industry 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	To assist in propelling Art Hub and Art Storage projects in the following aspects: • Conducting relevant market research on art storage and art gallery markets • Conducting basic analysis of the art industry and obtaining market updates • Assisting in preparing market intelligence for potential investors, developers, operators, galleries, etc. • Assisting in preparing and updating relevant info pack and presentation deck for market sounding exercise • Assisting in preparing necessary documentations for establishing partnership with potential developer/ operator • Assisting in preparing documents for internal approval or authorization process for pursuing the development	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Aviation/ Transport/ Logistics/ Business Management/ Marketing/ Statistics/ Engineering/ Surveying/ Project Management/ Art or other related disciplines • Keen interests in Aviation/ Property/ Art development are preferred • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct market research and benchmarking on Aerotropolis developments worldwide, analyzing airport development trends • Collaborate and coordinate with different stakeholders to plan the new SKYTOPIA Website and update pre-marketing materials • Support pre-marketing plans, business studies and development planning tasks for new property development projects of SKYTOPIA and Airport City 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Administration/ Marketing/ Data Analytics/ Real Estate • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Analyze and maintain a comprehensive data bank for real estate market intelligence, including market trends, competitors' analysis, and investment opportunities Collaborate and coordinate with different stakeholders through participating in the development planning, business studies and report preparation Update and manage the land bank database, ensuring accurate and up-to-date information on available land for future development Support land administration tasks and pre-marketing plans for new property development projects of SKYTOPIA and Airport City 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Surveying/ Real Estate/ Urban Studies Proficient in MS Office Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Carry out research e.g. project reference, benchmarking standard, suitable consultants in markets • Assist in the formulation of development parameters, site planning, spatial requirement with reference to commercial requirements • Assist in the formulation of scope of various technical consultancy studies e.g. site feasibility, building proposal • Assist in the administrative procedures for procurement, tender exercise, drafting of paper, coordination with internal departments • Assist in coordinating with internal and external parties, meeting arrangement, note taking and maintain records • Attend site walk, inspection or handover meeting 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Architecture/ Planning/ Surveying • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct market research on merchandising trends and consumer behavior • Analyze sales data to inform merchandising strategies • Assist in the development and execution of promotional campaigns 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Marketing/ Business or related disciplines • Familiarity with eCommerce platforms and basic data analysis tools is preferred • Strong analytical, organizational, and communication skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist in online and offline marketing campaigns, including creative and content development, campaign execution, event setup, logistics planning and coordination with agencies and tenants • Assist in the User Acceptance Testing (UAT) of various digital initiatives under the Customer Relationship Management (CRM) platform • Render support in market research on loyalty programmes, promotions, or new retail services • Provide administrative support in the daily operation of HKairport Rewards 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Marketing/ Communication/ Information Systems or other related disciplines • Proficient in MS Office • Creative, innovative and independent team player with good analytical skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Assist in service monitoring, manpower deployment and operations for on-site retail services, such as the HKairport Rewards, HKairport Shop.com, Luxury Concierge, Free Delivery Service, Gate Delivery, etc. of both the on-site concierge team and call center Assist in the launch of social media campaigns Assist in Free Delivery Service daily logistics as well as other administrative tasks and logistical support 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in any disciplines, preferably in Marketing/ Communication/ Business related disciplines Experience in customer services is an advantage Meticulous, innovative and independent team player with good analytical skills Proficient in MS Office Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Conduct research on ecommerce and Food Ordering System (FOS) trends on User Experience (UX) to enhance customer satisfaction • Assist in user acceptance testing (UAT) • Assist in data analytics projects • Assist in website health audit 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Marketing/ Business/ Information Technology/ Data Analytics/ Digital related disciplines • Knowledge in MS Office, Google Analytics and Tableau is preferred • Creative, innovative, independent, good analytical and organizational skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in monitoring Airport Authority's social media and other online platforms • Assist in organizing corporate/ media events and marketing activities • Assist in the production of corporate collaterals, promotion and communication materials including video production • Assist in carrying out stakeholder engagement, community and school programmes • Conduct background research and prepare stakeholder profiles/ database to enhance the effectiveness of the engagement • Provide support in crisis management 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Communication/ Journalism/ English/ Business or other related disciplines • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	Appointed interns will work in Guangzhou Office and be assigned in the job task with details listed below: <ul style="list-style-type: none"> • Provide support in planning and executing various HKIA's marketing/ communication initiatives in Mainland • Conduct market research and collect market intelligence through different channels, including preparation of survey and compile analytics for different projects • Assist in the preparation of business presentations and reports • Participate in the projects coordination, collaborate with different stakeholders • Perform other duties and provide administrative support as assigned by the supervisors 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, preferably in Marketing • A profound passion for HKIA and an enthusiastic interest in GBA • Strong data analysis and research skills • Self-motivated, proactive, good team player with strong communication skills • Proficient in MS Office • Good command in both written and spoken English & Chinese, including Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/ (Continue in next page)	2	Appointed interns will work in Zhuhai Airport and have a chance to participate in the following project(s) during their placement: T2 Operation Readiness and Coordination <ul style="list-style-type: none"> • Monitor and track key milestones outlined in the process chart for T2 operation readiness, ensuring timely progress and reporting any deviations. • Identify the optimal terminal operation model upon commencement of T2, considering operational, regulatory and commercial factors. • Liaise with multiple stakeholders, both internal and external, to collect operation requirements and formulate transition plans for T2. • Collaborate in organizing regular cross-departmental communication meetings, including agenda preparation, minute-taking and follow-up on action items. 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines • A profound passion for HKIA and an enthusiastic interest in GBA • Open-minded with positive attitude, strong adaptability and learning agility • Proficient in MS Office • Good command in both written and spoken English & Chinese, including Putonghua 	13 Apr 2025	Online application on AA website



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(Continue in next page)		<ul style="list-style-type: none"> Gain experience in facilities operation readiness and transition planning. <p>GBA Youth Aviation Internship</p> <ul style="list-style-type: none"> Ensure the smooth implementation of the GBA Youth Aviation Internship Programme, in collaboration with Hong Kong International Aviation Academy, and follow up on the overall employment status. Provide support in developing collaboration initiatives and signing of agreements with multiple partner tertiary institutions in the Greater Bay Area (GBA) and facilitate the collection and verification of visa application documents. Coordinate programme logistics, including dormitory arrangements and travel plans to Hong Kong for participants. Engage in communication with participating colleges in the GBA, attend networking events with students, and experience sharing of living and working in Hong Kong. 					



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(This is the last page of this position job-duties)		Continuous Enhancement of Ground Service Delivery <ul style="list-style-type: none"> • Support the implementation of various initiatives related to ground handling operations, such as RFID baggage tracking, cabin cleaning vendor procurement, and other operational improvements. • Develop and propose ideas to streamline the “Fly-via-Zhuhai-Hong Kong” service, enhancing efficiency and product attractiveness. • Organize and facilitate internal training sessions to deepen understanding of ground handler operations in Mainland China. • Assist in conducting service audit exercises to ensure compliance with regulatory requirements and customer airlines’ service standards. 					



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> Assist engineers to manage infrastructure projects at Hong Kong Port (HKP) & East Coast Support Area (ECSA) including Airport Tung Chung Link, Infrastructure at Hong Kong Port West and Hong Kong Port Northeast 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Civil/ Structural Engineering Knowledge in structural design and utilities planning will be an advantage Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website
Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> Assist engineers to manage infrastructure projects such as In-bound Carports at Hong Kong Boundary Crossing Facilities (HKBCF) and West Hall Expansion at Terminal 1 Review different technical reports and submissions from the consultants and contractors Participate in the testing and commissioning of Electrical & Mechanical (E&M) and Airport systems 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Electrical/ Mechanical/ Building Services/ Electronics Engineering Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Work closely with internal and external partners to assist in the process and execution of innovation projects • Conduct technology research to support Proof of Concept (PoC) development • Generate innovative ideas to address business challenges • Support the administration works such as project documentation, preparing reports • Facilitate guest visits to the Innovation Lab and manage the maintenance and operation of the Innovation Lab 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Computer Science/ Information Systems/ Information Technology or Engineering related disciplines • Creative with logical thinking • Out-going with good communication skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Company name and company website	No. of intern places	Main Aviation-related job duties	Internship period (minimum 4 weeks, i.e. 28 days) e.g. Jun to Aug 2025	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study / skill / language	Application deadline	How to apply (Use the MATF Application Form for Interns)
Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in working with internal and external parties on Generative AI (GenAI) research, GenAI solution prototyping, Proof of Concept (PoC) and Contract/ Tender AI Assistant pilot projects • Gather and annotate requirements/ data for solution development and GenAI model finetuning/ training • Help to prepare design document, test cases/ prompts for testing GenAI functionalities and output verification • Document pilot results, insights and make recommendations • Prepare user training materials on prompting skills, prototype, PoC/ pilot solution usage and conduct the demonstration and training 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Computer Science/ Information Systems/ Information Technology or Engineering related disciplines • Familiarity with embedding models, prompt engineering, Retrieval Augmented Generation (RAG) and model fine tuning/ training and agentic frameworks, techniques and tools • Excellent technological research and problem-solving skills • Passion for GenAI and ability to pick up new technologies quickly • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Participate in change management activities to facilitate adoption of technology, process or people change initiatives • Support project management for various change projects • Assist in developing and facilitating agile workshops to promote awareness and best practices for IT and business • Coordinate the trainee familiarization program from an empathetic perspective • Conduct research to strengthen AAHK Information Technology Department's employer branding and identify/ implement partnership opportunities with universities and tertiary institutions 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Computer Science/ Information Technology/ Aviation/ Business or other related disciplines • Innovative mindset and passionate in applying emerging technologies to the airport environment • Strong business acumen with problem-solving skills • Team player with excellent communication and interpersonal abilities • Self-motivated and a drive for excellence • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Review the works contract documents and address the comments from various disciplines accordingly • Review and comment on the design submissions from the Consultant and Contractor • Assist to prepare the presentation materials for management steering 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Civil/ Structural Engineering or other related disciplines • Proactive with good communication and analytical skills • Proficient in MS Office • Good command in both written and spoken English & Chinese. Knowledge of Putonghua is an advantage 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Collaborate with engineers on various airport project takeovers Work alongside cross-functional teams to implement Building Information Modelling (BIM) and Digital Twin in airport maintenance projects 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Electrical/ Mechanical/ Building Services Engineering or other related disciplines Proficient in MS Office Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website
Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> Support in the maintenance of Oracle Financial System data Assist in the daily accounts operations Assist in the PRC investments related projects Support other management, financial and project accounting analysis 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in any disciplines, preferably in Accounting/ Business or other related disciplines Proficient in MS Office Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Prepare bank profiles and research • Support process improvement projects to enhance payment/ settlement efficiency • Perform reasonableness test on monthly interest accruals and prepare basic monthly management reports • Support internal controls of payments and settlements • Participate in external meetings with banks, system vendors, etc. 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business/ Finance/ Economics or related disciplines • Knowledge in basic accounting and finance is a plus • Strong analytical skills • Strong in building financial models is an advantage • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in taking comprehensive attendance notes during internal or external meetings. • Assist with the legal aspects of various matters related to the daily operations of the airport and its ongoing projects • Assist in conducting legal research initiatives • Assist the Legal team in liaising with user departments when providing legal advice as necessary • Assist in legal drafting across a range of legal issues and contract documentation 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Law • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/ (Continue in next page)	2	<ul style="list-style-type: none"> • Support environmental audits and develop the Sustainability Report in line with global reporting standards • Assist in benchmarking environmental initiatives against peer airports/ local companies and support climate change studies • Conduct research on environmental topics, including transition planning, climate resilience and Scope 3 emissions reduction strategies • Assist with waste management audits and support the implementation of focused waste reduction and recycling initiatives with consultants • Provide fund management support and assist with stakeholder engagement activities, such as publicity events and eco-tours • Provide general assistance to the Sustainability Department 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, major in Environmental Management/ Environmental Engineering/ Environmental Science/ Sustainability Communication/ Climate Change/ Sustainable Finance or related disciplines is an advantage • Interest in environmental/ sustainability issues and work (e.g. Air Quality/ Noise/ Marine Ecology/ Water Quality/ Climate Change/ Carbon Management/ Sustainability Reporting, etc.) 	13 Apr 2025	Online application on AA website



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(This is the last page of this position specific requirements)					• Good command in both written and spoken English & Chinese		
Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist Procurement teams to handle procurement activities, e.g. market research, preparation of Request for Quotation (RFQ)/ Tender related documents • Assist in Procurement system enhancement project, e.g. conduct UAT, prepare related documents 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Business Administration/ Supply Chain/ Quantity Surveying/ Information Management or other related disciplines • Proficient in MS Office • Knowledge in dashboard tools like Power BI, Tableau, etc. is a plus • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Provide general support to the recruitment cycle including interview arrangement, new hires formality coordination and off-boarding arrangement • Assist in organizing Job Fair(s)/ career talk(s) including coordination with different parties and the preparation in event logistics • Conduct market benchmark/ analysis/ research on assigned HR topic(s) 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Human Resources Management/ Psychology or other related disciplines • Knowledge in Photoshop and/ or other graphic tools is an advantage • Proficient in MS Office • Good team player with strong communication and interpersonal skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Research the use of AI in training and staff engagement • Research the latest strategies and measures for recruiting young talent • Propose and prepare Open Sesame monthly recommendation email blast • Support the annual training needs analysis exercise • Support promotion and implementation of staff engagement initiatives e.g. 2025 Wellness Week • Assist in implementation of internship programme & e-learning initiatives • Assist in coordination of training activities e.g. staff talks series • Research and recommend topics and trainers for staff talks 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in any disciplines, major in psychology or HR related subject is an advantage • Good computer skills and proficient in multimedia editing and communication (including video shooting and editing), knowledge of Excel Macros or VBA is a plus • Creative mindset with good writing skills and analytical skills • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Analyze business requirements and recommend proposed dashboard functionalities and layout Extract relevant data from the required source using automation tool (e.g. User Interface Path Robotic Process Automation (UiPath RPA)) Transform data into scalable schema to support dashboard requirements (e.g. Structured Query Language (SQL), Python, UiPath RPA) Build the dashboard according to the requirement using Tableau 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> Undergraduate in Computer Science/ Information Systems/ Statistics/ Business Analytics/ Data Science or other related disciplines Experience in using Tableau, SQL, Python, UiPath is preferred Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	Participate in Contract 3408 Terminal 2 Concourse project to: • Handle and review consultants'/ contractors' submissions and works programme • Attend meetings with stakeholders, consultants and contractors • Attend inspection and testing activities for Electrical & Mechanical installations	16 Jun - 8 Aug 2025	TBC	• Undergraduate in Engineering of Electrical/ Building Services or other related disciplines • Good command in both written and spoken English & Chinese	13 Apr 2025	Online application on AA website
Airport Authority Hong Kong www.hongkongairport.com/	1	Participate in Contract 3508 Terminal 2 Expansion Work project to: • Handle and review consultants'/ contractors' submissions and works programme • Attend meetings with stakeholders, consultants and contractors • Attend inspection and testing activities for Electrical & Mechanical installations	16 Jun - 8 Aug 2025	TBC	• Undergraduate in Engineering of Mechanical/ Building Services • Good command in both written and spoken English & Chinese	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist the project team to manage construction coordination • Perform engineering review to selective contractor's submissions • Learn to prepare and maintain comprehensive records 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Civil Engineering or other related disciplines • Knowledge in using AutoCAD or Building Information Modelling (BIM) is preferred • Proficient in MS Office • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website
Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in reviewing material submission • Assist in reviewing Contractor's submission • Assist in Contract Administration duties • Conduct routine site inspection • Learn practical construction safety 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Civil Engineering or other related disciplines • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Learn the Safety Management System of Third Runway Department (TRD) in handling the mega-sized construction project • Conduct regular site safety inspection or visits to various TRD key projects, including Terminal 2 (T2), Terminal 2 Concourse (T2C), Automated People Mover (APM) & Baggage Handling System (BHS) Tunnels • Arrange work-on-training, e.g. in-person access to heavy plants control cabin, on-site observation for critical operations, such as heavy lifting, roofing system installation and tower crane dismantling • Deliver individual project with respect to safety management system to improve logical thinking and presentation skills 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Occupational Safety & Health or other related disciplines • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist project architects and engineers in pre-construction • Assist in the design and construction stage of Terminal 2 Concourse • Participate in the project management activities 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Architectural/ Construction Management or other related disciplines • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website
Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • To participate in the inspection and monitoring of module delivery, module transportation and module installation • Assist to review the To-dos in Trimble Connect • To participate the inspection in different stages of steel installation • To participate the inspection in different stages of roof covering installation 	16 Jun - 8 Aug 2025	TBC	<ul style="list-style-type: none"> • Undergraduate in Structural/ Civil Engineering • Good command in both written and spoken English & Chinese 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Assist in testing the Baggage Handling System under three-runway system and related test result work Outdoor work and duties during odd hour may be required 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines Good communication and interpersonal skills Good analytical skills Competent PC skills in Word, Excel and PowerPoint 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	2	<ul style="list-style-type: none"> • Assist in processing of Airside Vehicle License applications • Support daily operations at the Airside Vehicle Licensing Office • Assist in processing of operator's certification for imported labor 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good interpersonal skills • Competent PC skills in Word, Excel and PowerPoint • Good command in English, Cantonese and Putonghua • Proactive and self-motivated 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in airfield infrastructure and works management • Assist in reviewing miscellaneous airfield project proposal • Communicate with airfield duty team regarding airfield works matters 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good interpersonal skills • Competent PC skills in Word, Excel and PowerPoint • Good command in English, Cantonese and Putonghua • Proactive and self-motivated 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Facilitate the implementation of Autonomous Electric Shuttle Bus system enhancements, including safety, efficiency, and durability by participating in the preparation and testing phases of User Acceptance Tests. Act the role of Autonomous Electric Shuttle Bus tester, by conducting regular bus rides to analyze various system parameters and their correlations with passenger comfortability. Participate in brainstorming and review meetings to provide insights for both existing project processes refinement and new project deployment. Work closely with the autonomous solution development team to support project development Outdoor system testing and duties during odd hour may be required 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines Good interpersonal skills Competent PC skills in Word, Excel and PowerPoint Good command in English, Cantonese and Putonghua Proactive and self-motivated Technical knowledge or experience in vehicle and system, in particular autonomous driving will be an advantage 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in collecting data for the development of Taxilane Crossing Information System, Augmented Airfield Services Systems and other airfield systems • Assist in the validation, analysis and compilation of reports with the collected data • Perform other administrative tasks as required 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good interpersonal skills and analytical skills • Competent PC skills in Word, Excel and PowerPoint • Good command in English, Cantonese and Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in preparing procedural manual or safety briefing materials • Assist in preparing inventory report and performance metrics of Airfield Operation Centre • Update the database of airfield-related incidents and prepare presentation materials for meetings • Assist in Aircraft Recovery Equipment education path planning • Duties during odd hour may be required 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint) • Good communication skills 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Compile and summarize traffic data from CCTV footage and various traffic studies • Support project coordination • Assist project team members with various support tasks 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good command in English, Cantonese and Putonghua • Strong analytical and problem solving skills • Competent PC skills in Word, Excel and PowerPoint • Strong self-motivation and proactive 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Prepare Prohibited & Restricted (P&R) Permits applications review and processing • Assist in Traffic Accident reports and claims follow up • Perform daily contract administration, budget control and works order administration work 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good communication skills • Competent PC skills in Word, Excel and PowerPoint • Strong self motivation and proactive 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Perform onsite inspection and review the landscape condition at both external and interior landscape area • Conduct landscape audit to monitor the performance of landscape contractor • Review the documents submitted by the contractor, including daily submission and vegetation inventory • Perform other ad-hoc tasks assigned by supervisor 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Competent PC skills in Word, Excel and PowerPoint 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in the terminal accommodation survey and status update • Assist in market research for equipment / furniture purchases • Assist in creating and updating the database of virtual reality tours for in-terminal buildings • Conduct audits and inspections to uphold the wellbeing of terminal facilities • Monitor compliance with contractual requirements and submissions 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good interpersonal skills and detail-minded • Good analytical and problem solving skills • Competent PC skills in Kuula, Word, Excel and PowerPoint • Good command in English, Cantonese and Putonghua 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Assist in daily operations and administrative tasks for Cross Boundary Land Transport / Bonded Bus including vehicle registration for limousines and coaches, site inspections of licensee performance and facility conditions, managing demerit points, daily statistics and license renewals Assist in intermodal market research, analysis and marketing activities 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines Competent PC skills in Word, Excel and PowerPoint Good interpersonal and communication skills Good analytical skills, preferably in engineering, transport, computer or logistics major Proactive and a good team player 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in the administration of Procedure Manuals and briefing materials for the commencement of the Automated Car Parks • Assist in cross-checking and filing of contractor-submitted operation and contingency / emergency manuals of the Automated Car Parks • Assist in equipment and logistic arrangements for site familiarization, drills and visits • Support the preparation of presentation materials and other related tasks 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good interpersonal skills and detailed-minded • Competent PC skills in Word, Excel and PowerPoint • Good command in English, Cantonese and Putonghua • Proactive and self-motivated 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist and support in the review of existing operations procedures, duty team training materials, including the development of operations work instructions, exercise book and e-Quick ref guide • Assist and support in the development of safety promotion material for business partners and contractors • Assist in data analysis related to duty team operations • Propose and implement innovative ideas to improve the operation process 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good interpersonal skills and detail-minded • Competent PC skills in Word, Excel and PowerPoint • Good command in English, Cantonese and Putonghua • Good analytical and problem solving skills 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Provide logistics support on exercises, drills and training • Assist in managing resources for exercises and workshops • Provide administration support on manuals update and distribution • Assist in maintaining the housekeeping of Airport Emergency Centre facilities and systems to ensure readiness and operational efficiency 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good communication and organisation skills • Proactive and self-motivated • Good command in verbal and written English, Cantonese and Putonghua • Good PC skills in Word, Excel and PowerPoint 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Provide daily administration tasks and support to passenger survey team • Conduct passenger survey on specific topics and design the survey questionnaire • Interview with passengers in the terminal with staff guidance • Analyse the survey data and prepare the report 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good communication and analytical skills • Proactive, self-motivated and keen to learn • Pay attention to details • Good command of written and spoken English, Cantonese and Putonghua • Good PC skills in Word, Excel and PowerPoint 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> Facilitate performance monitoring and contract administration by site survey and audit Facilitate the commencement of Terminal 2 operations Conduct research on new passenger services 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines Competent PC skills in Excel 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist in updating procedures and manuals to ensure alignment with Terminal 2 operations, including the Terminal and Landside Procedure Manuals and Training Materials • Provide daily administration support to duty teams • Assist in facilitating events and project works in terminals (e.g. Celebrities movement, Enhancement Works of Departures Immigration Hall) • Assist in procurement exercises for operational equipment and logistic arrangements for storeroom housekeeping • Assist with data entry of training records 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good communication and presentation skills • Personality with an upbeat and positive attitude • Keen to learn • Good command in English, Cantonese and Putonghua • Competent PC skills in Word, Excel and PowerPoint 	13 Apr 2025	Online application on AA website



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Airport Authority Hong Kong www.hongkongairport.com/	1	<ul style="list-style-type: none"> • Assist with user testing for the My HKG mobile app • Design brainstorming sessions for My HKG app features and other digital projects • Conduct user interviews and research in the travel and airport industry to identify best practices and digital trends • Support content creation and translation for app features and promotional banners • Perform other research, presentations or on-site works as required 	7 Jul - 22 Aug 2025	TBC	<ul style="list-style-type: none"> • Higher Diploma in Airport Operations Management / Aviation Systems and Operations or other related disciplines • Good command of written and spoken English • Creative, open-minded and presentable 	13 Apr 2025	Online application on AA website
Aviation Security Company Limited www.avseco.com.hk/hk	10	<ul style="list-style-type: none"> • Assist in divisional administrative and clerical work 	Jul – Aug 2025	10,000	<ul style="list-style-type: none"> • None 	31 May 2025	Email resume to recruitgen@avseco.com.hk together with MATF application form



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Expeditors Hong Kong Limited www.expeditors.com	2	Air Department <ul style="list-style-type: none"> • To handle document collection and distribution in accordance with our operations procedure and customers' requirement for the air shipments • To be responsible for order taking and pick up arrangements • To monitor the filing system and computerized database 	1 Jun - 31 Aug 2025	52/hour (~approx. 8,000-9,000/mth) Working Location: Kowloon Bay 57/hour (~approx. 8,500-10,000/mth) Working Location: Chek Lap Kok	Applicant should <ul style="list-style-type: none"> • Study in Higher Diploma / Associate Degree / Degree programmes (non-final year students); • Secondary Six School leavers will also be considered; • Have good command of spoken and written English • Working location at Kowloon Bay & Chek Lap Kok 	31 May 2025	By email to hkgpersonnel@expeditors.com with MATF application form



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Expeditors Hong Kong Limited www.expeditors.com	1	Customs & Other Department <ul style="list-style-type: none"> • To handle customer declaration and associated tasks related to Air shipments • To handle document collection and distribution in accordance with our operations procedure and customers' requirement • To be responsible for order taking and pick up arrangements • To monitor the filing system and computerized database 	1 Jun - 31 Aug 2025	52/hour (~approx. 8,000-9,000/mth)	Applicant should <ul style="list-style-type: none"> • Study in Higher Diploma / Associate Degree / Degree programmes (non-final year students); • Secondary Six School leavers will also be considered; • Have good command of spoken and written English • Working location at Kowloon Bay 	31 May 2025	By email to hkgpersonnel@expeditors.com with MATF application form



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Expeditors Hong Kong Limited www.expeditors.com	2	Distribution Services Department <ul style="list-style-type: none"> To provide the value-added service for the cargoes received from Air before delivered to destination To handle document collection and distribution in accordance with our operations procedure and customers' requirement To be responsible for order taking and pick up arrangements To monitor the filing system and computerized database 	1 Jun - 31 Aug 2025	52/hour (~approx. 8,000-9,000/mth) Working Location: Tuen Mun 57/hour (~approx. 8,500-10,000/mth) Working Location: Chek Lap Kok	Applicant should <ul style="list-style-type: none"> Study in Higher Diploma / Associate Degree / Degree programmes (non-final year students); Secondary Six School leavers will also be considered; Have good command of spoken and written English Working location at Chek Lap Kok & Tuen Mun 	31 May 2025	By email to hkgpersonnel@expeditors.com with MATF application form
SATS HK Limited www.satshk.com/en/join-sats/job-opportunities?page=2	30	Customer Services Officer Intern / Part-Time Customer Services Officer <ul style="list-style-type: none"> Provide ground handling services 	2 Jun - 31 Aug 2025	11,000 or above / 70/hr	<ul style="list-style-type: none"> Good command in English, Chinese and Mandarin 	1 Jun 2025	Email to satshk_recruit@sats-hk.com



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SATS HK Limited www.satshk.com/en/join-sats/job-opportunities?page=2	20	Flight Operations Service Officer Intern / Part-Time Flight Operations Service Officer • Perform overall supervision of flight turnaround activities	2 Jun - 31 Aug 2025	11,500 or above / 80/hr for normal shift and 100/hr for night shift	• Strong numerical sense. Good spoken in English and Chinese.	1 Jun 2025	Email to satshk_recruit@sats-hk.com
SATS HK Limited www.satshk.com/en/join-sats/job-opportunities?page=2	10	Summer Intern • Provide general administrative support to assigned Departments as assigned by management	2 Jun - 31 Aug 2025	13,000 or above	• Independent proactive, self-motivated and good team player with good sense of responsibility	1 Jun 2025	Email to satshk_recruit@sats-hk.com
Dachser Hong Kong Limited www.dachser.com	1	• Assist in internal data analysis report, quotation settlement usage and clerical support in Air Freight Team • Assist in ad-hoc tasks	Jun - Aug 2025	9,000	• Applicant should study Logistics / Supply Chain / Aviation Management • Pro-active and willing to learn	Open until filled	By email to hr.hongkong-asl@dachser.com with cover letter and details resume



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Greater Bay Airlines Company Limited www.greaterbay-airlines.com	1	• Familiarise him/her with the daily operations of Corporate Communication Department and to enhance her/him general understanding on aviation industry (CCD)	Jun - Aug 2025	TBC	• Graduate or undergraduate in journalism, public relations, communications, language studies, translation, etc • Interested in corporate communications / aviation	Open until filled	www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com	1	• Assist in the coordination and management of the corporate security and safety programmes such as IOSA, Corporate Quality Assurance (QSS)	Jun - Aug 2025	TBC	• Basic knowledge in aviation regulatory requirements and the airline's operational policies and procedures	Open until filled	www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html



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Greater Bay Airlines Company Limited www.greaterbay-airlines.com	1	• Involve a range of responsibilities aimed at supporting the vendor management on preparation and delivery of in-flight meals and onboard retail products for our fleet (ISD)	Jun - Aug 2025	TBC	• Graduate or undergraduate in hospitality or relevant discipline and possesses knowledge of catering, food, hygiene, food safety, and auditing	Open until filled	www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com	1	• Participate in real-world projects in Flight Operations Department, conduct cross-functional data analysis including but not limited to rostering, crew control and etc (FOP)	Jun - Aug 2025	TBC	• Graduate or undergraduate in any discipline but strong interest in aviation industry • Strong quantitative and analytical skills	Open until filled	www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html



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Greater Bay Airlines Company Limited www.greaterbay-airlines.com	1	• Participate in the Centralized Load Control function during aircraft turnaround with the objective to achieve operational efficiency, ramp safety and security, and on time performance (GSD)	Jun - Aug 2025	TBC	<ul style="list-style-type: none"> • Graduate or undergraduate in any discipline but strong interest in aviation industry • Good understanding of airline industry is an advantage 	Open until filled	www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Hong Kong Express Airways Limited www.hkexpress.com/en-hk/	45	<ul style="list-style-type: none"> • Learn in the Operations departments or the Back Office teams to develop a wide range of aviation skills and insights. • Contribute to special projects related to the travel or aviation operations, including research, reporting, and implementation of new initiatives. 	2 July – 30 Sep 2025 or any 12 weeks in Y2025, subject to the commencement date.	10,000/month or 500/day	<ul style="list-style-type: none"> • Full-time university students in their penultimate year. • Collaborative and enjoy sharing new ideas and problem-solving challenges. • Great personality with the spark to have open communications in English and Chinese. 	Open until filled	Join Us - HK Express



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Hongkong Association of Freight Forwarding & Logistics Ltd. https://www.haffa.com.hk (Continue in next page)	2	<ul style="list-style-type: none"> • Perform administrative support to the Secretariat Office including but not limited to the Freight Logistics Training courses, Recreation and Sports Activities, Website Revamp and the Reception duties • Assist in preparatory work for Association's Events/Activities such as Association's Member Directory Publication, Annual Luncheon for the Senior Executives, Cocktail Party, DG Awareness Webinar, HK Air Cargo & Logistics Football Tournament, Terminal Visits to 3 CTOs, Charity Activity • Draft Simple Graphics Design in Association's Website and Social Media • Data input, Filing & documents scanning 	16 May - 31 Aug 2025 (any 3 months)	10,000	<ul style="list-style-type: none"> • Undergraduates preferably in Logistics / Supply Chain / Management / Aviation / Computing / Business Administration or related discipline • Dedicated to serve the industry, responsible, eager to learn, hardworking attention to details, good communication, interpersonal skills and telephone manner, well-organized • Proficiency in Internet Technology and Microsoft Office skills 	Open until filled	By email to recruit@haffa.com.hk with resume and copies of Academic proofs (i.e. HKDSE result and unofficial university transcript)



THE MARITIME AND AVIATION
TRAINING FUND
海運及空運人才培訓基金

Maritime and Aviation Training Fund

Maritime and Aviation Internship Scheme (Aviation)

List of Aviation-related Internship Places (as at 2025.4.1)



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(This is the last page of this position specific requirements)					<ul style="list-style-type: none"> • Basic knowledge in Graphic Design and Social Media is preferable • Good command of written and spoken English and Chinese 		



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Maritime and Aviation Training Fund Maritime and Aviation Internship Scheme (Aviation) List of Aviation-related Internship Places (as at 2025.4.1)



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Premiere Logistics (HK) Limited www.premiere-logistics.com/hong-kong.html	20	Management Trainee (Part-time Internship) <ul style="list-style-type: none"> • Assist with daily tasks. • Data Quality Management. • Handle data entry / filing & tracking and tracing systems. • Handle established accounts to gain familiarity. • Identify trends and then develop recommendations based on the information gathered. • Participate in company's strategic planning. • Understand each departments' daily processes and goals. • Special Offer: Candidates who have excellent working performance can gain a full-time return offer after graduation. 	1 Apr 2025 - 31 Mar 2026	40 - 60/hour	<ul style="list-style-type: none"> • Logistics or Management related degree is preferred; • Fluent in oral English and master a second language is preferred; • Fluent in Cantonese and master in Chinese is compulsory; • Initiative, Good coordination and interpersonal skills. • Smart thinking and welcome to pick up challenges. 	Open until filled	For interested parties, please apply with full resume with expected salary and the MATF application form by Email to michelle.leung@premierehk.com



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Maritime and Aviation Training Fund Maritime and Aviation Internship Scheme (Aviation) List of Aviation-related Internship Places (as at 2025.4.1)



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TAG Aviation Asia Limited www.tagaviation.com/en	5	In the internship program, while the Interns will stay in the designated line department for most of the time, Interns will also have the opportunity to gain hands-on experience in various departments within our organization through job rotation, departmental sharing and site visit, allowing our Interns to explore different areas of the business areas of the business and develop a well-rounded skill set. <u>Job Duties:</u> • Participate in day-to-day operations of various departments, including IT, Operations, People & Administration and Engineering, etc. • Assist with projects and tasks as assigned by department managers.	9 Jun - 29 Aug 2025	10,000	<ul style="list-style-type: none"> Local students in Aviation related disciplines are preferred, but not a must Good command of written and spoken English and Chinese Proactive and eager to learn Knowledge of Microsoft Office Right of abode in Hong Kong 	Open until filled	Interest parties please send your full CV and availability to job.f731c@tagaviation3.recruitee.com