Hong Kong Examinations and Assessment Authority
2027 Hong Kong Diploma of Secondary Education Examination (HKDSE)

Applications are invited for the provision of the following service for the **2027 HKDSE Speaking Examination**.

Oral Recording System Assistant (ORSA)

Speaking Exam	Service Fee	Date	Service Time	No. of Days
English Language (Normal sessions)	HK$517* (per day)	9 – 18/3/2027# (Reserve Date: 19/3/2027)	4:00 pm – 9:00 pm	8
English Language (SEN sessions)	HK$543@ (per session)	20/3/2027 (Reserve Date: 3/4/2027)	8:00 am – 1:00 pm; 1:30 pm – 6:30 pm	1

Important note: The selected applicants are required to (i) attend a half-day training session **between February and March 2027** and (ii) pass a compliance test prior to the assignment of service.

Monday to Friday (excluding Saturdays, Sundays and General Holidays).

*ORSAs who can complete the service for the assigned examination period of normal sessions will be given an extra service award equivalent to **5%** of the service fee subject to their performance.

@For SEN sessions, the speaking examination is conducted on Saturday with 2 sessions (AM session and PM session).

Scope of Services:

(1) Set up (including installation and testing) the Oral Recording System (ORS) at the examination centre according to the stipulated requirement before the start of the examination, and pack up the equipment after the examination.
(2) Provide on-site technical support for the ORS during the examination.
(3) Report ORS failure or incidents to the HKEAA instantly and rectify the problems according to the stipulated guidelines.
(4) Follow the daily operation checklist and maintain good inventory and use of the ORS.

Requirements:

Applicants should:

1. (i) have completed at least Secondary 7, and obtained in the Hong Kong Certificate of Education Examination Grade E/Level 2 or above in at least 5 subjects (including Chinese Language & English Language); or
   (ii) have completed at least Secondary 6, and obtained in the Hong Kong Diploma of Secondary Education Examination Level 2/Grade e/'Attained' or above in at least 5 subjects (including Chinese Language & English Language); and
2. be familiar with Windows, software installation and operation of AV equipment; and
3. be able to speak Cantonese and English fluently; and
4. be mature and able to work independently; and
5. have completed the required training and passed the compliance test prior to the assignment of service.

Remarks: University students or graduates will also be considered.

Selection will be based on a point system with reference to the applicant's invigilation experience, district preference and availability for duty.

Closing Date for Application: 11 December 2026

Application Method: Applicants should submit their applications online via the HKEAA's website (http://epo.hkeaa.edu.hk).

Applicants may be invited to a selection interview. The applicants concerned will be informed of the interview arrangement via email. ***Applicants who are not notified by 20 March 2027 may assume that their applications are unsuccessful.***

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